

Healthwatch City of London Board Meeting

15th January 2015

Artizan Street Library and Community Centre

Minutes to be approved

Present: Glyn Kyle (GK) Chair, Ronnie Jacobson (RJ), David Simpson (DS)
Steve Stevenson (SS)

In attendance: Lynn Strother (LS), Janine Aldridge (JA), Mohammed El Baaj (MB)

1. **Welcome**

The Chair welcomed the Members of the Board to the meeting.

2. **Apologies**

Apologies received from Dave Barnard, Carolyn Piper and Dr Prakash Kakoty

3. **Additional declarations of interest**

The Chair conformed that he has now become a board member of the Orbit East and South Operations Committee

4. **Minutes of the meeting 10 December 2014**

The minutes were approved subject to minor corrections to 5.3.3 and 6.4.1 .

5. **Matters arising**

All actions from the previous minutes were resolved excluding the discussion on some areas of the accounts that staff still need to receive clarification on. A discussion on information currently held by employers in the City on health issues relating to City workers is being scheduled between staff team and Board lead. **Action staff team and board member**

6 **Items for discussion and resolution**

6.1 **Recruitment of new board member**

A meeting has been arranged for the Chair to meet the potential new board member at Age UK London offices on 21 January. It is anticipated that the new member will attend the next board meeting on 15 April 2015.

6.2. **Update on proposals for the Health & Social Care Scrutiny Committee**

A board member had put together a proposal on how HWCoL could assist the City of London Scrutiny committee further. Staff have

prepared the current report to the scrutiny committee and the members? Members are will meet separately to discuss the additions to their draft proposal. The report needs to go to the scrutiny committee by 22 January 2015. **Action staff team and members**

6.3. Barts Health NHS Trust

A board member attended the CQC listening event on Barts Trust and highlighted the systematic failure in cleaning. One Healthwatch representative will attend the escalation meeting organised by the Tower Hamlets CCG and will debrief other local Healthwatches. Once received it will be circulated to the board. **Action staff team.**

A board member attended the Royal London peer review at Barts. It was agreed that a letter of thanks be sent to Barts following attendance at the peer review. **Action staff team.**

6.4 Workplan summary

The one page work plan summary was approved by the board with the addition of 'homeless' to the list of those engaged with. It was agreed that the document would be included in the newsletter and with the reports to the Health and Wellbeing Board and Scrutiny Committees. It will also be added to the website.

7.0 Reporting items

7.1 Report from Healthwatch Manager

The report is attached. Main areas covered included the update on the television sets installation at Newham Hospital, Barts Health Trust, Children and Young people, Year 2, quarter 3 monitoring and the opportunities offered by HENCEL training funding.

7.2 Update on children and young people

The new sessional worker for young people has started engaging with City groups including City Gateway and has made good progress on the agreed workplan.

7.3 Reporting back from meetings attended

The Chair provided a list of meetings attended and outcomes and individual members and staff contributed where appropriate.

7.4 Meeting review

It was agreed that the format of the meeting was appropriate.

8 Future planning

Actions will be included at the bottom of papers distributed prior to meetings . **Action staff team**

9 Any other business

Staff team to produce identification badges for board members when attending visits.