

## Healthwatch City of London Board Meeting

13 March 2014

### Artizan Street Library

Present: Sam Mauger (SM) Sarah Wallace (SW) Dave Barnard (DB) Carolyn Piper (CP) Prakash Kakoty (PK)

In Attendance: Lynn Strother (LS) Janine Aldridge (JA)

#### 1. Welcome

Sam Mauger welcomed the Members of the Board. Now full chair as was elected at last meeting

#### 2. Apologies

David Simpson (DS)

#### 3. Minutes of the meeting of the 17 February 2014

The minutes of the meeting were agreed.

#### 4. Matters Arising

4.2 Those trustees who still wished to undergo Enter and View training will be offered the next national courses on offer.

4.3 Board members to express their interest to join the Enter and View team to the Healthwatch co-ordinator and to undergo DBS checks. **ACTION**

4.4 A final email regarding the deadline of 31 March for comments on the mission statement and priorities to members will be circulated. After 31 March the mission statement and priorities will be added to the HWCoL website.

4.5 A method of joining the different health service priorities so that the strategies for the CCG, H&WB and JSNA link together in our reporting was requested. . **ACTION**

4.6 Chair to write to the JSNA meetings organiser reflecting our concerns about the feedback mechanism. And requesting the opportunity of getting feedback included.

4.7 There was concerns about the comments and figures given by HAPIA in relation to HW funding which did not reflect the true figure, given the very large worker population.

#### 5. Items for discussion and resolution

5.1 All policies presented were approved. These will be added to the website policies section. **ACTION**

5.1.2 The pan London safeguarding policy will be compared to the current HWCoL safeguarding policy and any additions needed will be made.. **ACTION**

5.2 Two individuals have expressed an interest in joining the HWCoL board as resident reps.. **ACTION**

5.2.1 A children's and young person sub committee of HW CoL is in development. It was suggested that the sub committee could be amalgamated with the youth advisors groups. This will be investigated..

**ACTION**

5.3 It was agreed that a public meeting be held later in the year. Logistics will be discussed further at a future meeting.

5.4 The Enter and View team will be agreed once further board members have come forward for DBS checks.

5.5 The Enter and View panel will be agreed once DBS checks and the team have been confirmed.

5.6 A copy of the accounts was distributed and agreed. Hays McIntyre have a copy of the HWCoL contract. It was agreed that more staff time is needed if funding can be obtained and more volunteers will need to be recruited.

**6. Reporting items**

6.1 Report from the Healthwatch Manager

6.1.2 The Monitoring report covering the first three quarters monitoring has been submitted. The final monitoring report for this year will be due by end of May.

6.1.3 CoL have allocated three days of time for any development opportunities. This will be discussed with the monitoring oversight manager.

**ACTION**

6.1.4 The Healthwatch Manager attended a PALS and complaints workshop at Bart's Trust and has also visited the City & Hackney mental health unit. HWCoL will promote activities such as their art exhibitions and events.

6.1.5 The HWCoL user survey has been distributed.

6.1.6 HWCoL will be exhibiting at the Portsoken Health Open Day.

6.2

6.3 The board was updated on the last Health and Wellbeing meeting.

6.3.1 A report on air pollution was given and the Healthwatch co-ordinator has since circulated practical steps on how to deal with air pollution to residents and providers.

6.3.2 The H&WB were pleased with the consultation event on the Better Care Fund and have requested a new survey next year to include some questions on GP services and community services.

6.4 The board was updated about the last CCG public meeting. HW Hackney produced a good report on the Homerton. HW CoL presented the results of the GP survey and our Call to Action response.

6.4.1 It was agreed to request that the author of the quality reports attends the next HWCoL board meeting. **ACTION**

**7 AOB**

7 The launch of the KTP between the City and Goldsmiths was discussed.

7.2 There was a discussion on the Barbican and isolation experienced by some older residents, and the development linked to a possible visiting service .

7.3 There has been in contact with the Mahila group and Benghali group and from a safeguarding terms survey that had been undertaken. The survey revealed that many residents are unsure of the language and definitions surrounding safeguarding.